STANISLAUS COUNTY
PARKS & RECREATION

DEPARTMENT OF PARKS AND RECREATION
Tera Chumley, MPA
DIRECTOR

Vinal Chand
ADMINISTRATIVE MANAGER

Event Approval Request

Revised 013124

PARK/AREA TO BE USED:		
DATES REQUESTING:	DATE(S) OF EVENT:	TIME(S) OF EVENT:
REQUESTING ORGANIZATION/GROUP:		
TYPE OF ORGANIZATION:		
ADDRESS:	CITY/STATE:	ZIP:
CONTACT PERSON:	EMAIL:	PHONE:
DETAILS OF THE EVENT: *(Include equipment, mobile units. Attach another sheet if necessary.)*		

EXCLUSIVE USE REQUEST: ◯ YES ◯ NO	EVENT: ◯ PUBLIC ◯ PRIVATE	ORGANIZED COMPETITION: ◯ YES ◯ NO
TYPE OF EVENT:		EXPECTANT NUMBER OF PARTICIPANTS:
SERVING ALCOHOL: ◯ YES ◯ NO (Special Public Events Only)	LISCENSE STATUS:	
MOBILE UNIT(S): *(Type, Quantity, Ex.: Portable potties)*		
VENDORS: *(List Type)*		

OFFICE USE ONLY	#			
Fee(s): *Insert # of day-use(s) for all applicable fees.*		$100 Exclusive Use Fee Per Day/Per Use		
		$10 Per Use/Per Day Reservation Fee		
		$10,000 Special Event Deposit		
		$35 Court House Lawn Fee		
		Other:	All other fees will be paid at the gate in accordance with the Fee Schedule.	
		Total Fees:		Paid in Full (Staff Initials):

Applicant Signature:_____ Date:_____

Manager Approval:_____ Date:_____

Director Approval:_____ Date:_____

Mail a hard copy to Stanislaus County Parks and Recreation, 3800 Cornucopia Way, Suite D, Modesto, CA 95358 or email form to parks-admin@parksrec.org.

Permit Regulations

- The Requester is aware that restroom facility access cannot be guaranteed due to potential vandalism and theft. It is the responsibility of the requester to confirm bathroom access and obtain portable restroom/sinks if needed.
- The Requester shall adhere to all requirements set forth by the Department of Parks and Recreation and shall work with all other necessary groups, including the Park Manager, organizations, or other government personnel as determined by applicable codes, laws, and regulations to ensure a safe event including, but not limited to: Public Works, California Highway Patrol, Sheriff's Office, CalTrans, the Department of Environmental Resources, and Stanislaus County Parks and Recreation.
- An Individual Hold Harmless Agreement shall be read, acknowledged, and signed by the organizer of the event. A parent, or legal guardian, shall sign the Hold Harmless Agreement for any minor.
- Observance of Quiet hours 10:00 p.m. to 6:00 a.m.
- Alcohol Consumption is not permitted within Community Parks (not applicable to Regional Parks)
- Use of fireworks is strictly prohibited
- No food or beverages shall be delivered, sold, or served to the public without the appropriate permits from the Stanislaus County Environmental Health Department.
- Requester will be responsible for all litter/debris removal from all areas in use. No litter or debris shall remain in the area after the event.
- Requester will be responsible for reimbursing Stanislaus County for any and all damages incurred as a result of negligent acts or violations of the requirements listed in this permit.
- No portable restrooms shall be placed on lawns or landscaped areas; placement shall be exclusively on pavement or concrete surfaces.
- Portable generators may be used; however, power cords must be routed, marked, and secured so as to prevent causing tripping hazards to pedestrians.
- No vehicles are to be driven on the lawn at any time. Vehicles cause damage to the turf and to the irrigation system. Any damages shall be repaired at the expense of the Requester.
- "Bounce Houses" and/or "Water slides" are not permitted.
- Care must be taken when using stakes in the lawn or landscaped areas as they may damage irrigation systems.
- The Stanislaus County Department of Parks and Recreation will ensure that irrigation does not interfere with this use.
- Any known damages to the lawn shall be reported immediately to the Department of Parks and Recreation by phone at (209) 525-6750. Leave a message including the date, time, and location within the park where the damage exists.
- If for any reason, it is determined that you did not abide by the requirements outlined in these regulations, you may be asked to shut down and vacate the premises immediately. Further, you could be denied access for future events.
- No Heavy Equipment or Stages shall be placed or constructed on park property without prior approval.

IMPORTANT NOTICE: For special events, it is highly recommended that the applicant request for Exclusive Use of the desired facility through the Director of Parks & Recreation, as areas operated by the Department for recreational uses will remain accessible to the public unless an Exclusive Use request has been approved. A six (6) weeks advance written notice detailing the event must be submitted to the Department of Parks & Recreation prior to the event. Special events with 5,000 or more attendees are subject to a $10,000 special event deposit. The applicant agrees to advise the Department of Parks and Recreation, a minimum of six (6) months prior to the reservation date, whether or not an event will be held. Failure to notify the Department may forfeit the reserved date in addition to the event and Exclusive Use fees. The County reserves the right to terminate for any reason with 180 day notice.

According to the Stanislaus County Code Title 18, Chapter 18.06.010 regarding Organized Competitions: Holding, sponsoring, advertising or participating in any organized competition is not permitted without having first obtained the permission of the Board of Supervisors, except organized competitions sought to be held on park property, then permission must be obtained from the Director of Parks & Recreation before the event. (Ord. CS 1113 § 1, 2012; Ord. CS 512§9, 1993). By signing below, I acknowledge and understand the above and certify that the information I have provided above is true and correct to the best of my knowledge. I understand that I will be responsible to ensure I and/or my group abides by the Department of Parks & Recreation set requirements, use procedures, rules and regulations, and Stanislaus County Code. I further understand that I will be responsible to submit all required documents and all applicable fees pertaining to my event to the Department of Parks & Recreation prior to my event. Additionally, unless otherwise agreed upon, all other fees will be paid at the gate when applicable in accordance with the current Fee Schedule. You hereby, give the Department of Parks and Recreation permission to publish photographs taken for use in print, online and video-based marketing materials, as well as other department publications.

Applicant Signature:_____ Date:_____

3800 CORNUCOPIA WAY, SUITE D, MODESTO, CA 95358
PHONE: 209-525-6750
WWW.STANCOUNTYPARKS.COM